

**Regional Advanced Acquisition Strategy** **Need to use available tools, and identify the role of the USACE PARC. Agency-wide approaches to development and fielding of regional contracts, availability of capacity against existing contracts, etc. are tools that support the Regional AAS program. This process is entirely dependent on USACE building a POM-based requirements and resource planning process into the PMBP. Response: concur**

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## Scope

This process covers the process for regionally reviewing contract activities through a Regional Acquisition Planning Board (RAPB) at each MSC. This board will utilize results from the Districts' Advanced Acquisition Planning Boards.

## Policy

*EFARS 7-1* [<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>]

*ER 5-1-11* [<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

## Responsibility

The Regional Acquisition Planning Board (RAPB) shall assess regional acquisition matters at least twice annually and report to the Regional Management Board (RMB) on regional acquisition trends, balancing contracting capacity among Districts, Division-wide acquisition capacity, and the planned strategy to meet regional needs and required contracting goals. It will also identify contracting methods and capabilities to enhance mission execution, better support customers, and other items of regional concern. No District contracting responsibilities will be usurped by the RAPB. **This is a RMB function. Should not dictate a RAPB. This manual should not dictate structure or organizations. It should define processes. Response: Jul 99 CG policy guidance states acquisition plans have to come to RMB for review & approval twice a year, we believe the RAPB is a best practice.**

**The Deputy for Small Business in the Division needs to be a member of the regional Acquisition Planning Board. They need to oversee and review the annual SB forecast providing comments on meeting assigned goals and annual SB objectives. Response: per local SOP.**

## Distribution

Major Subordinate Command (MSC) Director assigned the Technical Division\*

Regional Acquisition Planning Board (RAPB)\*

Regional Management Board (RMB)\*

## Ownership

The BP/P2 Program Office is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

## System References

*Acronyms and Glossary* [REF1001]

*Advanced Acquisition Strategy* [PROC1006]

## Activity Preface

This process is performed at least semi-annually. Regional acquisition planning is the strategy by which procurement decisions are coordinated and integrated across the entire region. It is an extension of the District's acquisition planning efforts. The RAPB will be focused on the review of District acquisition strategies, regionalizing contracting where appropriate **This raises the regional rates issue again. The last time I asked HQ RM had not decided that regional rates is in accordance with generally accepted accounting principals, which they have to be to be legal.** , **Response: Rejected. This process does not address regionalizing rates** facilitating sharing of contracts, developing contracting capabilities to enhance customer support efforts, developing and implementing standard operating procedure for regional contracting, enhancing Small Business opportunities, and maintaining regional contracting database and website. This Board will neither duplicate nor supplant the responsibilities of the Director of Contracting or the Deputy for Small Business at the MSC, and Chiefs of Contracting and Small Business at the District level.

### Regional Management Board (RMB)

1. Form and activate Regional Acquisition Planning Board (RAPB).  
The RAPB will serve as an Operating Committee of the RMB. The RAPB will consist of the Chief of Contracting and one technical or project/programs representative from each district (appointed to two-year term), the Directory of Contracting, Deputy for Small Business, and one technical and one programs representative from the MSC. The MSC should ensure that there is a mix of technical and project/programs representatives on the Board.

### Major Subordinate Command (MSC) Director assigned the Technical Division

2. Provide general oversight of RAPB.
3. Appoint Chairperson of RAPB to two-year term.

### Regional Acquisition Planning Board (RAPB)

4. Conduct periodic, but at least semi-annual, reviews of Districts' Advanced Acquisition strategies.

On or about 1 November **Looking at acquisition strategies in November is too late. If RAPB is to be meaningful, they should be reviewing the next FY's acquisitions in about July of current FY. A second review would be more appropriate in about January or February.** **Response: RAPB does not deal with current acquisition execution, but deals with future acquisition strategies.** and 1 May each year, the RAPB will review the Districts' Advanced Acquisition strategies. These reviews shall include regionalizing contracting where appropriate, facilitating sharing of contracts, developing contracting capabilities to enhance customer support efforts, developing and implementing standard operating procedure for regional contracting, and enhancing Small Business opportunities throughout the region. The RAPB can be called to meet at other times, as determined by RAPB Chairperson.

5. Establish and manage a region-wide web-based contract database from info in the Standard Procurement System (SPS), Procurement Desktop Defense (PD2). **Is this directed somewhere else in a policy document**

**Is each MSC supposed to do this on their own? Is there someone who has done this once for all USACE MSCs/Centers, such as was done by SAD with PPDS? Response: [Sentence deleted in master document.](#)**

Each RAPB shall establish and manage a region-wide, web-base contract database that enables Districts to make business decisions to meet the delivery schedules of its customers, provide the flexibility to share contracts, decrease the number of hollow contracts, identify opportunities for Small and **Small** Response: [Sentence deleted in master document.](#) Disadvantaged Businesses; and provide acquisition alternatives for use in gaining program execution efficiencies.

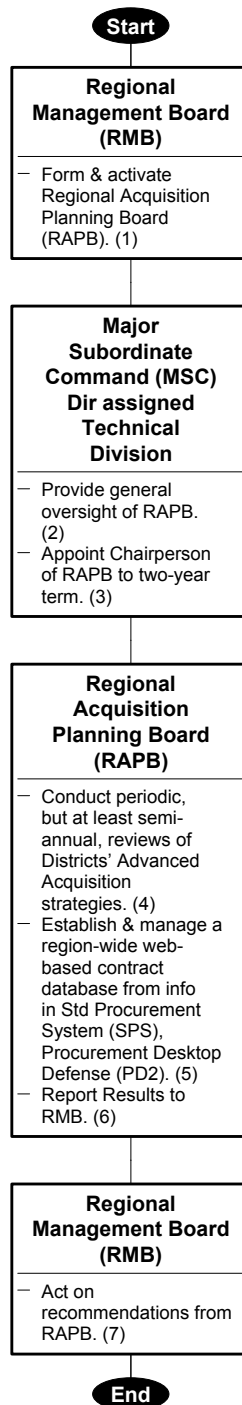
6. Report Results to RMB.

At the first RMB meeting after each RAPB semi-annual meeting, the RAPB Chairperson will provide a verbal report to the RMB with the RAPB recommendations.

### **Regional Management Board (RMB)**

7. Act on recommendations from RAPB.

**End of activity.**



**Regional Advanced Acquisition Strategy Flowchart**

